

Laconia Congregational Church

Property & Finance Minutes – February 12, 2008 @ 7:00 p.m.

**Present:** Dave Coddington, Chairperson, Bob Hunt, Jan Forsberg, Ray Vercoe, Don Clarke, Treasurer, Clara Turner, Linda Normandin, Craig Shippee, and Warren Boutin

**Minutes:** January 8, 2008 were approved as presented.

**Election of Officers:** The following individuals were elected to serve as committee officers for the next year:

- Chairperson: Dave Coddington
- Vice Chair: Craig Shippee
- Secretary: Linda Normandin

**OLD BUSINESS:**

**2008 Budget:** There was considerable discussion about the deficit balance of \$50,696. It was felt that this really needs to be addressed next year as it will have a long term affect on the organization. The budget is the responsibility of the Council. The Property and Finance Committee has input into the budget but the responsibility falls back on the Council to address the shortfall.

**Property Info:** Craig reported that the new front storm door has been installed at the parsonage house. The committee approved the purchase of blinds for one of the doors in the kitchen at an approximate cost of \$280. The expense will be charged to the parsonage improvement account.

Last weekend Warren noticed the Church was cold and reported the problem to Craig. Craig was able to determine that the relay switch had melted and arranged to have the problem fixed. At the time of the meeting, the cost of the repair was not known.

**Snow Removal:** Craig reported that Gilford Gardens has not meet expectations with the snowplowing. Craig Shippee recommended that instead of plowing next year, a snow blower be used. This will save wear and tear on the driveway. He will find someone to recommend for the job next year.

**Fan Cleaning:** Topic was deferred until Dave has a chance to follow up with Theresa.

**Parsonage Landscaping:** It was decided that this topic should wait to be discussed until after paving is done.

**NEW BUSINESS:**

**Money Counting:** Don agreed to update the procedures for review at the next committee meeting.

**Annual Meeting:** Don was complimented for a job well done at the annual meeting. It was felt the financial information was understood but there appeared to be some confusion on the carry forward balance.

Laconia Congregational Church

Property & Finance Minutes – February 12, 2008 @ 7:00 p.m.

**Pastors Report:** Warren noted that recently many members have been sick. He also commented that there is a lot going on in the life of the Church with no let up in sight until after Easter.

**Roof Leaks:** The nursery located upstairs is experiencing a leak. It's required the use of a bucket to capture the water. Craig and Ray will take a look at the situation, although not much can happen until spring.

**New Video System:** This project is almost completed. The last camera should be installed this week along with the rest of the computer equipment. Sunday both services were videotaped as a test and a DVD was successfully produced. Training has not been scheduled yet.

**Cushions in pews:** Bobbi Thomas contacted Dave about the cushion seats in the Church missing buttons and the need to have them reupholstered. The committee discussed how this item would rate in priority to other items, the need to understand the extent of the problem, and the idea of rotating the cushion to satisfy the concerns for a period of time.

**Kitchen Cabinets and Counter:** Dave received a letter and blueprints from Kitchen & Counters on the cost to replace the kitchen cabinets for \$15,000 and the counter top for \$5,800. This was being looked into by Judy who served on Parish Activities. After some discussion, the committee felt this needed to be evaluated along with other needs throughout the Church and was a topic for discussion with the Council.

**Next meeting is March 11, 2008      Opening: Ray Vercoe      Closing: Dave Coddington**

**Collections of Offering:**

- February – Craig Shippee
- March – Bob Hunt
- April – Ray Vercoe

**Next Coffee Hours: March 9 and May 11**

**Meeting adjourned at 8:35 p.m.**

**Respectfully submitted,**

**Linda Normandin, Secretary**