

Laconia Congregational Church

Property & Finance Minutes – March 11, 2008

Present: Dave Coddington, Chairperson, Bob Hunt, Jan Forsberg, Ray Vercoe, Don Clarke, Treasurer, Clara Turner, Linda Normandin, Craig Shippee, Warren Boutin, and Randy Haas, VP-Investment Officer from Laconia Savings Bank

Minutes: February 12, 2008 were approved as presented.

INVESTMENTS OVERVIEW:

Randy provided a copy of the Church's Investment Policy in his presentation and indicated that he had no recommendations for changes to the policy. Next, he proceeded with an update on the overall performance of the investments, an asset review of the Congregational Church, an asset review of Edith B. George Trust and an economic outlook. After questions and comments, Randy was excused.

The Committee will review and approve the Investment Policy at the next meeting.

OLD BUSINESS:

Property Info: Cushions in pews: The committee discussed combining the rotation of the pew cushions with the cleaning of the pews and will look to schedule this project some time after Easter. The missing buttons on the pew cushions will need to be looked at more closely to determine what, if anything can be done to reattach the buttons. Ray expressed concerns that the pews were in need of some refinishing attention. The harness of the cleaning solutions used on the pews has damaged the finish. Ray and Craig agreed to come up with a solution for refinishing the pews.

Roof Leaks: The leak in the nursery room has been temporarily fixed to the point that no bucket is required. This item will be kept on the agenda until spring when the situation can be properly addressed.

Snow Removal: Since the last Committee meeting, Gilford Gardens has continued not to meet expectations with the snowplowing and snow removal. As a result, Gilford Gardens is no longer plowing and a new contract has been signed with CLD for plowing and snow removal during the remainder of this winter.

Fan Cleaning: There is nothing to report at this time.

Money Counting: Don presented the Committee with updated procedures that Linda had drafted and he had reviewed. After everyone had an opportunity to review the procedures, there was considerable discussion resulting in the procedures being accepted as presented. A copy of the money collection procedures is attached.

NEW BUSINESS:

Pastors Report: Warren reviewed the schedule of Church services and events for the next two weeks.

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New Video System: There is a meeting scheduled for March 12th to finalize a Video Policy for the Church. Warren explained to the Committee the process involved from taking the initial video at the service to the production of the DVDs.

Next meeting: April 8, 2008 @ 7:00 pm Opening: Clara Turner Closing: Jan Forsberg

Collections of Offering:

- **March – Linda Normandin**
- **April – Ray Vercoe**
- **May – Dave Coddington**

Next Coffee Hours: May 11 and July 6

Meeting adjourned at 8:20 p.m.

Respectfully submitted,

Linda Normandin, Secretary